



123 West Ave. - Smithville, IL - 55961

Phone: 555-555-1234 Fax: 555-555-4321

(Date)

Grafe Auction Company
1025 Industrial Dr.
Spring Valley, MN 55975

Dear Grafe Auction Company:

This letter will serve as notification that _____
(Bank Name)
will irrevocably honor and guarantee payment of any check(s) written by our customer
_____ up to the amount of _____
(Customer's Name) (Amount Guaranteed)
and drawn on account number _____
(Customer's Account Number). No stop payments
will be issued.

This letter of credit is for the purpose of purchasing equipment or other property by our
customer in connection with the _____ to be held on
_____ at _____
(Auction Name)
(Auction Date) (Auction Address)

If further information is required, please feel free to contact this office.

Sincerely,

(Bank Officer's Signature and Title)

(Customer's Signature)